

Date: January 10, 2011

Date Minutes Approved: January 24, 2010

BOARD OF SELECTMEN MINUTES

Present: Shawn Dahlen, Chair; Elizabeth Sullivan, Vice-Chair (arrived mid-meeting), and Christopher Donato, Clerk.

Absent: No members were absent.

Staff: Richard MacDonald, Town Manager; John Madden, Finance Director; and Barbara Mello, Executive Assistant.

OPEN FORUM

No items were brought forward.

LOCAL HOUSING PARTNERSHIP RE: LOCAL INITIATIVE PROJECT (LIP) FOR CAMP WING

Present:

Ms. Diane Bartlett, Local Housing Partnership Chair

Mr. David Eisen, Architect (Abacus Architects and Planners)

Ms. Bartlett explained that Article #21 of the 2009 Annual Town Meeting dedicated a parcel of Town-owned land (originally purchased with Community Preservation Act Funds) for community housing, and allowed Community Preservation Act Funds to be used for design and engineering plans. The Duxbury Local Housing Partnership (LHP) plans to develop the project through the Local Initiative Program of the Department of Housing and Community Development (DHCD). Once a formal Local Initiative Project application is ready, a vote of support by the Board of Selectmen will be required. It is hoped that the formal application will be ready by March 2011. It is further hoped that DHCD approval will be obtained by May 2011. The next step will be to issue Requests for Proposals to developers. The chosen developer will build and market the units.

Mr. Eisen, architect with Abacus Architects and Planners, said that a series of meetings were held with the Local Housing Partnership, abutters, and other interested parties. These meetings strongly influenced the current design, which he displayed. The design consists of three two-family homes around a cul-de-sac. The appearance of the homes will blend nicely into the surrounding community. Mr. Dahlen noted that he attended several of the meetings as the Selectmen liaison to the Local Housing Partnership and said that considerable effort was put into making the design fit into the neighborhood.

The Selectmen thanked Ms. Bartlett and Mr. Eisen for their work on the project so far, and said that they look forward to taking an official vote once the application is ready.

2011 TOWN MEETING ARTICLE: HOUSING ALLOCATION PLAN

Present:

Ms. Diane Bartlett, ex-officio Trustee of the Trustees of the Affordable Housing Trust

Ms. Bartlett explained that this is an annual article, required by State law, that sets out the way that resources of the Affordable Housing Trust Fund will be used in the coming year. Money in the Affordable Housing Trust Fund comes from developers whose projects are

large enough to require a set-aside for affordable housing. (Developers may choose to include affordable units in the project, or they may donate funds to the Trust.) The Trustees of the Affordable Housing Trust are recommending that the resources be allocated in the same manner as the previous two years.

Mr. Donato moved that the Board support 2011 Annual Town Meeting Article XIII as presented. Second by Mr. Dahlen. Vote: 2:0:0.

DISCUSSION REGARDING HOUSING ARTICLES (PAST & CURRENT MEETINGS)

Mr. MacDonald recommended that this discussion be tabled until the Planning Director and the Chairman of the Trustees of the Affordable Housing Trust can be present.

DUXBURY FARMERS' AND ARTISANS REGIONAL MARKET (DuxFARM): REQUEST FOR DATE AND TIME CHANGE & FEE WAIVER

Present to Represent DFARM:

Mr. Paul Taberner

Ms. Laura Doherty

Mr. Taberner explained that the Farmers' Market currently runs on Wednesdays from July 1 through October 31, from 12:30 PM to 4:30 PM, on the Tarkiln Community Center grounds. DFARM vendors have requested Thursdays instead, because people are more likely to stock up on fresh food right before the weekend. Also, they would like to be able to stay a little later, in order to get the "after-work crowd." Therefore, they are requesting to hold the Farmers' Market on Thursdays from 1:30 PM to 5:30 PM.

In addition, DuxFARM is requesting that the Board waive the Tarkiln rental fee for the 2011 season as the Board did last year.

Ms. Sullivan arrived at this point.

Ms. Mello said that public safety personnel had no objection to the date/time change, unless there were conflicts with other groups, which could create a traffic issue. It turns out that, according to the Recreation Director, that there will be conflicts with Duxbury Youth Baseball on some evenings. After discussion, it was agreed that the time would remain 12:30 to 4:30 PM, but that the Town Manager and Recreation Director would work with DuxFARM to see what could be worked out with the baseball issue.

Mr. Donato moved that the Board approve the date and time of Thursdays, from 12:30 to 4:30 PM for the operation of the Duxbury Farmers and Artisans Market, subject to changes that might be recommended by the Town Manager.

After discussion about the fee waiver, it was decided that since the Town does not want DuxFARM using the area with newly planted grass this year, that they would waive the fee since DuxFARM would have to use the less desirable area over by the tennis courts.

Mr. Donato moved that the Board waive the fee for DuxFARM's use of the Tarkiln grounds for the 2011 season, provided that DuxFARM use the area by the tennis courts again this year. Second by Ms. Sullivan. Vote: 3:0:0.

TOWN MANAGER BRIEF

- 1) The Town, through its Conservation and Public Works Departments, has applied for a grant for the implementation of water quality improvements to the Nook Area of Kingston Bay.
- 2) Town staff is closely monitoring the storm forecasts for this week. The Town will contact media outlets with any closures or delayed openings.
- 3) The grand re-opening celebration of the Tarkiln Community Center was held on Saturday, January 8. It was extremely well-attended. The building looks wonderful, and is a testament to great cooperation between Town staff and volunteers.
- 4) There will be no Board of Selectmen meeting on Monday, January 17 due to the Martin Luther King Holiday.

ANNOUNCEMENTS

- 1) A Black Tie Bingo fundraiser will be held on Saturday, January 22 from 6:00 PM to 11:00 PM at the Duxbury Senior Center to benefit our fuel assistance fund. Tickets are available at the Senior Center.
- 2) There will be a presentation on the status of the Police and Fire Station projects at the Senior Center on Wednesday, February 2, 2011 at 7:30 PM. The committee will give an update on each of the projects and will present the latest plans and projected costs for the fire station as well as the preferred site and concept plan for a new police station. There will be plenty of time for questions and discussion. All are welcome and encouraged to attend.
- 3) The Life-Long Learning Kick-Off Reception & Registration at the Senior Center will take place on Thursday, January 20 from 3pm-6pm.

MINUTES

Ms. Sullivan moved that the Board approve the minutes of January 3, 2011 as presented. Second by Mr. Donato. Vote: 3:0:0.

COMMITTEES

Ms. Sullivan noted that Ms. Nancy Shine has resigned from the Municipal Commission on Disabilities. Ms. Sullivan thanked her for her many years of service to the committee.

ADJOURNMENT

Ms. Sullivan moved to adjourn the meeting at 7:42 PM. Second by Mr. Donato. Vote: 3:0:0.

LIST OF DOCUMENTS

- 1) *Schematic Design for Temple Street Development, dated November 2010, by ABACUS Architects and Planners*
- 2) *Draft 2011 Town Meeting Article XIII*
- 3) *E-Mail from B. Mello to Public Safety Departments re: Farmers' Market Time and Fee Requests*
- 4) *Suggested Announcements*
- 5) *Draft Minutes of January 3, 2011*
- 6) *Notice of Committee Resignation: Municipal Commission on Disabilities*

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